

Black Creek Township Supervisors General Meeting Minutes  
Thursday, August 4, 2022  
The Pledge of Allegiance

The General Meeting of the Black Creek Township Supervisors, held on Thursday, August 4, 2022, was brought to order at 6:00 PM.

**Attendance:** Roll Call; Lupcho, Rohrbach, Tombasco (virtual); Present

**Ted Ritsick from DCED gave a presentation on a comprehensive plan.**

\*Supervisor Tombasco was unable to stay for the remainder of the meeting. \*

**Public Comment on Agenda Items:** None.

**Duly Advertised Public Hearings:**

1. Park Rules Ordinance
  - **Solicitor Sean Logsdon reviewed the park rules ordinance which is available for public review at the Township office.**
2. Construction of Driveways and Access Drives
  - **Solicitor Sean Logsdon reviewed the driveway ordinance which is available for public review at the Township office.**

**Minutes:**

Chairperson Rohrbach asked if there were any additions or corrections to the July 7<sup>th</sup> General Supervisor Meeting Minutes.

A *motion* by: Supervisor Rohrbach, seconded by Supervisor Lupcho, to approve the aforementioned meetings' minutes.

All in favor.

**Financial Report:** July 1 to July 31, 2022

BB&T/Truist General Fund: \$585,805.66 (Includes Low Vol. Pk. St. Grant \$59,600.00)  
(Includes Fire Withholding \$70,939.00)

PLGIT Prime Savings:	\$83,047.72
PLGIT Checking/Liquid Fuels:	\$72,160.86
<u>Fed Shared Revenue Entitle-ARPA:</u>	<u>\$108,904.51</u>
Total Checking/Savings:	\$849,918.75
<u>PLGIT Alumni Assoc.:</u>	<u>\$5,462.83</u>
<u>Total:</u>	<u>\$855,381.58</u>

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A *motion* by: Supervisor Rohrbach, seconded by Supervisor Lupcho, to approve the financial report.  
All in favor.

**Bills:** Payment of bills, as presented.

A *motion* by: Supervisor Rohrbach, to approve the bills as presented, and to pay any and all bills in all funds that become due before the next general meeting.

**Roll Call Vote:** Lupcho; Yes, Rohrbach; Yes, Tombasco; absent.

**Correspondence:**

Supervisor Lupcho read the following correspondence:

- Free Community Concert Series at Black Creek United Methodist Church:  
Saturday, August 20<sup>th</sup>, - The Kings of Queen Street from 6:00 – 7:30

**Reports:**

-Zoning Report: Zoning/Codes Officer, Ed Wenger, was absent and sent a zoning report which was reviewed by Supervisor Rohrbach.

-Fire Company: Fire Chief Joe Lescowitch was absent but sent a report which was reviewed by Carl Rittenhouse.

-Emergency Management: Steve Motil was absent and did not send a report.

-Engineer's Report: This will be discussed later in the meeting.

-Roadmaster Report: Chairwoman Rohrbach reviewed the report.

**Old Business: None.**

**New Business:**

**1. Appoint Flood Plains Manager**

A *motion* by Supervisor Rohrbach, seconded by Supervisor Lupcho, to approve appointing Barry Isett & Assoc. as Flood Plains Manager. Their fee schedule is on file at the Township office.

All in favor.

**2. Appoint Secondary Zoning Officer**

A *motion* by Supervisor Rohrbach, seconded by Supervisor Lupcho, to approve appointing Barry Isett & Assoc. as secondary Zoning Officer. Their fee schedule is on file at the Township office.

All in favor.

**3. Appoint Secondary Engineer**

A *motion* by Supervisor Rohrbach, seconded by, Supervisor Lupcho, to approve appointing Lehigh Engineering as secondary engineer. Their fee schedule is on file at the Township office.

All in favor.

**4. Update Penalty Provisions for Zoning and Code Violations**

A *motion* by Supervisor Rohrbach, seconded by Supervisor Lupcho, to table updating the Zoning and Code Penalty until the solicitor can meet with the codes officer.

All in favor.

**5. Park Rules Ordinance**

A *motion* by Supervisor Rohrbach, seconded by Supervisor Lupcho, to approve passing an Ordinance to amend Code of Ordinance Chapter 2 “Buildings and Structures” to include Part 5 Parks and Recreation Regulations.

All in favor.

**6. Ordinance for Construction of Driveways and Access Drives**

A *motion* by Supervisor Rohrbach, seconded by Supervisor Lupcho, to approve passing an ordinance amending Code of Ordinance Construction of Driveways and Access Drives.

All in favor.

**7. Put Nuremburg Mtn. Rd. property out for bid**

A *motion* by Supervisor Rohrbach, seconded by Supervisor Lupcho, to approve putting Nuremburg Mtn. Rd. property: 03U4S400103A000, out for bid, to open at September meeting.

All in favor.

**8. Authorize offer for Nuremburg Players to buy adjoining parcel of land**

A *motion* by Supervisor Rohrbach, seconded by Supervisor Lupcho, to approve authorizing an offer for Nuremburg Players to buy the adjoining parcel: 03U4S4002002000, for \$800.00.

All in favor.

**9. Golf Course Rd. MTF Grant for \$1,616,325.75 was submitted and we are now working on the next grant, which is an LSA Grant which is due by the end of September.**

**10. There will be a Planning Commission meeting Tuesday, September 6, 2022, at 6:00 p. m. to review a stormwater management permit application.**

**11. There will be a Zoning Hearing Board public hearing on Wednesday, August 24, 2022, at 6:00 p.m. to hear the Hess appeal regarding the commercial sawmill.**

**12. Authorize the Township Solicitor to bid on a judicial sale property.**

A *motion* by Supervisor Rohrbach, seconded by Supervisor Lupcho, to approve authorizing (via resolution) Township Solicitor, Sean Logsdon, to bid on a judicial property sale on behalf of the Township.

All in favor.

**Review Public Comment from last meeting:**

- Natasha Keyser of the Nuremberg Players is seeking a grant for the Players. The Township stated that the Nuremberg Players LSA grant application may compete with the Township's LSA grant application for road repair. This was confirmed by Solicitor Sean Logsdon. Supervisor Rohrbach suggested that if Natasha Keyser could retrieve official letters stating that their grant application would not compete, the Township would revisit helping with the Players' grant application.
- Merry – Go – Round is expected to be delivered soon. Mary Jo Kulig was thanked for her \$300 donation towards the merry-go-round.

**Supervisor Comment:**

- Supervisor Rohrbach reiterated that she volunteers her time, alongside the other supervisors, to work on projects to fix what the previous administrations neglected. She also stated that she would be willing to give anyone who asked, a tour of the pool so that they could see why it remains closed.

**Public Comment:**

- Rolland Cheesman asked about construction on Hilltop Drive. Supervisor Rohrbach stated that a sign will be posted at least a day before the construction begins.
- Jewel Newbern, from Hazleton, asked how many employees would be needed for the Township to function and how would the Township advertise. Supervisor Rohrbach stated that it would be ideal to have a five-member crew for the number of roads that the Township maintains. Advertisements for job listings must be listed in the newspaper. Jewel also asked if the Township offers internships, which the Township currently does not offer but would be willing to look into.
- Denise Davis stated that all of the codes and ordinances are listed on the Township website for public viewing.
- Supervisor Lupcho asked about what happens to residents who do not maintain their property. Supervisor Rohrbach explained that a notice of violation will be sent first before a citation would be issued.

- Angelo Tolotti discussed property maintenance issue with 548 Hazle Street and asked what would happen if the zoning officer could not get a hold of a property owner. Solicitor Logsdon explained that constables would be sent to them and the bank would foreclose on the property.

**Next Regular Meeting**

- The next regular meeting will take place on Thursday September 1st, 2022 at 6:00 PM.

**Final Announcement(s)**

- None.

**Adjournment:**

A *motion* by: Supervisor Rohrbach, seconded by Supervisor Lupcho, to adjourn the meeting at 7:29 p.m.

All in favor.